



**VISAYAS**  
STATE UNIVERSITY


**OFFICE OF THE  
PRESIDENT**



**MEMORANDUM NO. 921**  
Series of 2024

**TO: Mr. Danilo D. Leros**

**RE: Designation as Director, Administration and Finance – VSU Tolosa Campus**

**FROM:  DR. PROSE IVY. G YEPES**  
University President

**DATE: November 21, 2024**

As per recommendation by the Chancellor of VSU Tolosa, in the interest of government service and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Director, Administration and Finance – VSU Tolosa Campus**. As such, you will perform the following duties and responsibilities in addition to your regular functions.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This designation will take effect **immediately until December 31, 2024** or unless sooner revoked.

Please be guided accordingly.

cc: VSU Tolosa  
File

**OFFICE OF THE PRESIDENT**

2/F Administration Building, Visayas State University  
PQWW+RJM, Baybay City, Leyte, Philippines 6521  
Email: [op@vsu.edu.ph](mailto:op@vsu.edu.ph) | Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)  
Phone: +63 53 565 0600 Local 1000



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