

445

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

OFFICE OF THE PRESIDENT

December 15, 1989

MEMORANDUM NO. 197  
Series of 1989

T O: Dr. Jose Sal Tan  
Dr. Margarito C. Escalante  
Dr. Paciencia P. Milan

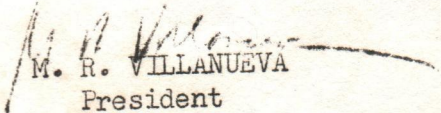
R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the  
Visayas State College of Agriculture on the following dates:

Dr. Jose Sal Tan - December 15-17, 1989  
Dr. Margarito C. Escalante - December 18-21, 1989  
Dr. Paciencia P. Milan - December 22, 1989 until my  
return.

I will be in Manila to attend meetings of PASUC working committees  
and take a vacation leave.

As OIC, you are authorized to discharge the functions  
of the Office of the President in addition to your duties and  
responsibilities as College/Board Secretary, Director of General  
Services and Director of Instruction, respectively.

  
M. R. VILLANUEVA  
President

cc: Dept./Office/Center Heads  
Records  
File