

Visayas State University

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Office of the President

9 July 2009

MEMORANDUM NO. 148

Series of 2009

T O: Prof. Alan B. Loreto

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Davao City, you are hereby designated Officer-In-Charge of the Visayas State University on July 13 – 14, 2009 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

CC:

OVPAA

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records File