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## **LEYTE STATE UNIVERSITY**

Visca, Baybay, Leyte 6521-A Philippines

Office of the President

9 December 2002

MEMORANDUM NO. 295 Series of 2002

T O: Dr. Lina T. Villacarlos

R E: Designation as Dean of Graduate School

By virtue of the authority vested in me by the Leyte State University Board of Regents, you are hereby designated Dean of Graduate School effective January 1, 2003 until December 31, 2004 or unless sooner terminated or revoked by higher authorities.

As Dean, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President A

cc:

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COA Records File

DR. LINE YILLACARLOS