




MEMORANDUM NO. 330

Series of 2024

TO: MRS. JOSEFINA M. LARROSA

RE: DEPLOYMENT TO THE DEAN OF STUDENTS OFFICE

FROM:  DR. PROSE IVY. G YEPES
University President

DATE: APRIL 19, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby relieved of your present assignment at the Office of the President effective May 2, 2024 and will be deployed to the Dean of Students Office.

Kindly report to Ms. Chona A. Brit, Dean of Students, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities to **Ms. Zargia Grace A. Pasion, Private Secretary I**, shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Ms. C. A. Brit, DSO
Ms. H. S. V. Colis, HRMO
HRMO/RSPPRO
Records
File