

Visayas State University

Visca, Baybay, Leyte 6521-A **Philippines**

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Office of the President

31 January 2011

MEMORANDUM NO. 87 Series of 2011

T 0: Mr. Armando P. Albarico

R E: Designation as Head, Water and Sewerage Systems Maintenance Unit (WSSMU)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Water and Sewerage Systems Maintenance Unit (WSSMU) under the General Services Division effective February 1, 2011 until December 31, 2011 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

Rresident

OVPAA OVPAF

JOSE L. BACUSMO

OVPPRG OVPRE

OUS

Deans **Directors**

ODF/Budget

ODA

WSSMU

Cash

IASO

HRMDO

Accounting

COA

Records

File