



# LEYTE STATE UNIVERSITY

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Office of the President

28 June 2005

## MEMORANDUM NO. 129

Series of 2005

**T O: Prof. Jesusito L. Lim**

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my official trip to Tacloban City, you are hereby designated Officer-in-Charge of the Leyte State University on June 30, 2005 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

**PACIENCIA P. MILAN**

President

cc:

OVPA

OVPAF

OVPRE

Deans

Directors

OUS

Personnel

Accounting

Cash

COA

ODF

Budget

Records

File

cc: IMP

THK - E

CA - 6/30

PCC - 7/8/05