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# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

*Office of the President*

9 December 2002

## MEMORANDUM NO. 279

Series of 2002

**T O:** Dr. Lourdes B. Cano - *for 12/11*  
Dr. Rebecca M. Santiago - *RECEIVED BY DR. R. SANTIAGO*  
Dr. Zosimo M. dela Rosa - *for*  
Dr. Myrna M. Avila - *for 12/11*  
Ms. Asteria A. Sevilla - *for 12/11*

**R E:** Investigation of Mr. Gilbert Tiempo

With Dr. Lourdes B. Cano as Chairperson, please constitute yourselves into a committee to investigate the attached report of SO Venerando B. Jose regarding the alleged violation committed by SG Gilbert Tiempo for abandoning his post last November 13 and December 3, 2002.

Please submit your report not later than January 15, 2003.

Please be guided accordingly.

*[Signature]*  
**PACIENCIA P. MILAN**  
President

cc: Mr. V. B. Jose  
Records  
File