



29 September 2023

MEMORANDUM NO. 904 Series of 2023

T O: All Vice Presidents, Directors, College Deans, Department & Unit Heads

R E: Submission of Privacy Impact Assessment

A Privacy Impact Assessment (PIA) allows an organization to implement a risk-based approach to data protection. It tells an organization how it can start complying with the Data Privacy Act of 2012 and related regulations by enabling it to prioritize high-risk processing activities and strategize for long-term compliance.

With this, all offices engaged in the processing of personal data are required to submit Privacy Impact Assessment to the Office of the Data Protection Officer on or before October 13, 2023.

For your active participation and compliance.

EDGARDO E. TULIN

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