April 30, 1987

MEMORANDUM NO. 49 Series of 1987

- T O: Dr. Eliseo R. Ponce
- R E: Designation as Officer-in-Charge of the Visayas State College of Agriculture

In connection with my official business to Manila to consult with the Department of Agriculture, submit documents to PASUC, and sign Memorandum of Understanding with UPLB, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective May 4-6, 1987 or until my return.

As OIC, you are authorized to sign vouchers, payrolls, leave applications and other routine transactions vital to the daily operation of the College.

A. R. VILLANUEVA President

cc: Dept./Office/Center Heads Records Division File