

OFFICE OF THE PRESIDENT

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Management ISO 9001:2015

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18 March 2021

MEMORANDUM NO. 372

Series of 2021

T 0: Dr. Beatriz S. Belonias

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to Tacloban City, you are hereby designated Officer-in-Charge of the Visayas State University on March 19, 2021 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

OVPAA cc:

OVPAF

OVPSAS

OVPPRGAS

OVPREI

OUS

Deans

Directors

Accounting

Cash

COA

OHIA

FMO/Budget

ODHRM/OHRSPPR

Registrar

Records

File