



February 14, 2023

MEMORANDUM CIRCULAR NO. 09

Series of 2023

T O: All Concerned

R E: Deadline for Shifting of Degree Program

Please be advised that students have only until Thursday, February 16, 2023 to file their request for shifting to another degree program or major field, at the Registrar's Office.

Academic advisers are requested not to allow their advisees to enroll subjects in the program where they want to shift to, without a completely approved shifting application/request.

For your guidance and compliance.

BEATRIZ S. BELONIAS

Vice President for Academic Affairs