



Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

4 January 2019

MEMORANDUM NO. Series of 2019

0:

**Deans of External Campuses** 

R E: Submission of report on the disbursement of TES funds

You are directed to furnish this office the liquidation report of the Tertiary Education Subsidy (TES) funds of your respective campuses to this office on or before January 31, 2019.

For your action.