



# Visayas State University

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Office of the President

28 February 2011

**MEMORANDUM CIRCULAR NO. 13**

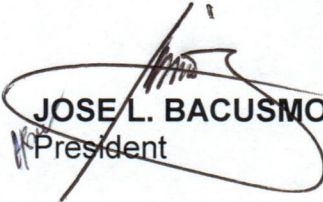
Series of 2011

**T O: All Concerned**

**R E: Working Committees for the 2011 Honors and Awards Convocation**

The **2011 Honors and Awards Convocation** will be on **March 4, 2011** at the **University Gymnatorium**. The attached working committees are created to ensure a successful conduct of this activity. The Chairpersons are requested to convene their respective committees regarding their assignments.

Your usual support and cooperation is enjoined.

  
**JOSE L. BACUSMO**  
President

**WORKING COMMITTEES FOR THE 2011 HONORS & AWARDS CONVOCATION**

**9:30 AM; March 4, 2011; Gymnatorium**

**Steering Committee:**

Chair: Pres. Jose L. Bacusmo  
Co-Chair: Dr. Oscar B. Posas  
Members: Dr. Roberto C. Guarte  
Prof. Manolo B. Loreto, Jr.

**Invitation and Certificates:**

Chair: Ms. Carmencita S. Reyes  
Co-Chair: Prof. Manolo B. Loreto, Jr.  
Members: Ms. Chona A. Brit  
Ms. Christie Cyrene T. Tauy  
Ms. Meriam M. Luna

**Program Preparation and List of Honorees & Awardees:**

Chair: Ms. Chona A. Brit - for Academic  
Ms. Christie Cyrene T. Tauy - for Co-curricular  
Member: Ms. Meriam M. Luna

**Hall Preparation & Restoration:**

Chair: Mr. Junito A. Panonce  
Co-Chair: Engr. Nestor M. Israel  
Members: PPO Personnel  
Volunteer Student Organizations

**Stage Decoration:**

Chair: Prof. Mario Baliad  
Co-Chair: Mr. Silvestre Cagande  
Mr. Jesus M. Abenoja  
Members: Landscape Personnel

**Transportation & Utility Services:**

Chair: Mr. Remegio Sanico  
Members: Mr. Filadelfo S. Llano  
Mr. Antonio Ganar  
USSO Student Assistants

**Ushering Committee (includes preparation of Lei/Corsage & Token for the Speaker)**

Chair: Ms. Miriam M. Dela Torre  
Co-Chair: Mr. Junito A. Panonce  
Members: All Dormitory/Cottage Advisers & Assistant Advisers

**Publication and Registration:**

Chair: Ms. Meriam M. Luna  
Members: Mr. Filadelfo S. Llano  
USSO Student Assistants

**Documentation & Evaluation:**

Chair: Ms. Christie Cyrene T. Tauy  
Co-Chair: Mr. Jesus Freddy M. Baldos  
Members: Mr. Ulderico Alviola  
Organization Presidents

**Food Committee:**

Chair: Ms. Lucena N. Seroy  
Co-Chair: Ms. Meriam M. Luna  
Members: USSO Student Assistants