



# LEYTE STATE UNIVERSITY

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Office of the President

06 January 2006

## MEMORANDUM NO. 7

Series of 2006

T O: **Dr. Jose L. Bacusmo**

R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Taipei, Taiwan, you are hereby designated Officer-in-Charge of the Leyte State University on Jan. 10-16, 2006 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**

President

cc: OVPAA  
OVPAF  
OVPDEA  
Deans  
Directors  
OUS  
Personnel  
Accounting  
Cash  
COA  
ODF  
Budget  
Records  
File