

OFFICE OF THE PRESIDENT

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22 June 2020

MEMORANDUM NO. 297

Series of 2020

T 0: Ms. Naide P. Lantajo

E: R Designation as Head of the Department of Teacher Education,

VSU-Alangalang Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Teacher Education, VSU-Alangalang Campus effective July 1, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

VSU-Alangalang CC:

OVPAA

OVPAF

OVPREI

OVPSAS

OVPPRGAS

OUS

ODAHRD/PRPEO

ODF/Budget

IASO

Accounting

Cash

COA

Registrar

Deans

Directors

Records

File