



17 January 2022

**MEMORANDUM NO. 08**  
Series of 2022

**T O: All College Deans and Department Heads**

**R E: Academic Contact List for QS Asian and World University Rankings**

We are pleased to inform you that Visayas State University will participate in the QS Asian and QS World rankings. One of the requirements to be submitted is the **list of academic contacts with their email address and other contact details** for QS to conduct a survey. The academic contact list includes those individuals working at academic institutions here in the Philippines and abroad. Please make sure that you have their consent to submit their contact information to Office of the Head of International Affairs (OHIA), especially those in the EU. The OHIA will then send a consent form to the academic contacts to allow VSU to include their names and contact details in the list for the QS ranking survey. In this regard, we would like to ask for the list of your academic contacts with the following information:

- a. Title (Mr., Ms., Dr., Prof., others)
- b. First and last names
- c. Job Title
- d. Department
- e. Institution
- f. Location (Country)
- g. Email address

We would highly appreciate it if you will submit the list **on or before 27 January 2022** to OHIA's email address: intl@vsu.edu.ph.

Thank you so much for your cooperation despite your packed schedule.

  
**EDGARDO E. TULIN**  
President