



11 November 2019

**MEMORANDUM NO. 394**  
Series of 2019

**T O: Dr. Beatriz S. Belonias**

**R E: Designation as Officer-in-Charge, Visayas State University**

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State University starting on the afternoon of November 11 to November 13, 2019 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**EDGARDO E. TULIN**  
President

cc: OVPAF  
OVPI  
OVPPRGEA  
OVPRE  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
IASO  
FMO/Budget  
ODAHRD/PRPEO  
Registrar  
Records  
File