

Afice of the President

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13 August 2018

MEMORANDUM NO. 308 Series of 2018

T O: Dr. Remberto A. Patindol

Dr. Dilberto O. Ferraren

All QMS Task Force Members/ISO Internal Auditors:

Dr. Roberto C. Guarte

Dr. Beatriz S. Belonias

Dr. Lourdes B. Cano

Dr. Editha G. Cagasan

Dr. Milagros C. Bales

Prof. Manolo B. Loreto, Jr.

Prof. Epifania G. Loreto

Ms. Asteria A. Sevilla

Ms. Louella C. Ampac

Ms. Alicia M. Flores

Ms. Michelle A. Borleo

Ms. Jennifer E. Ando

Dr. Lualhati M. Noriel - Invited

R E: Meeting to Review ISO Consultancy Proposals

Please make yourselves available for a meeting on August 15, 2018, 9:00 AM at the QAC Office, to discuss/review the ISO Consultancy Proposals submitted by two ISO consultancy firms in the light of our plan to hire consultant to coach us in the preparation of the needed documents for ISO Certification.

Your usual cooperation is highly appreciated.

MEDGARDO E. TULIN

President