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Office of the President

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MEMORANDUM NO. 233

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T O: Ms. Thelma Apas

R E: Office Assignment

To improve efficiency and maximization of manpower, you are hereby deployed to the Registrar's Office effective January 12, 2007 until revoked or terminated by higher authorities. Please coordinate with the University Registrar regarding this assignment. In the meanwhile, please facilitate the smooth turn-over of responsibilities between the two offices.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: University Registrar
Head, SPMO
OVPAF
HRMDO
OUS
ODA/ODF
Records
File