

## OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



19 August 2022

MEMORANDUM CIRCULAR NO. 88
Series of 2022

T O: All VSU Faculty and Staff

R E: 122<sup>nd</sup> Philippine Civil Service Anniversary (PCSA)

Pursuant to Presidential Proclamation No. 1050, series of 1997 declaring the month of September as the Civil Service Month, the VSU administration enjoins all faculty and staff to participate in the activities lined up for the celebration of the 122<sup>nd</sup> Anniversary of the Philippine Civil Service in September 2022.

In 2021, CSC introduced a 10-year overarching theme, *Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant-Heroes*, reflecting the collective experience of the government workforce in the new normal, and pushing for digital transformation and innovations to uphold public service excellence and continuity. This year, the thematic focus is on resilience, which is part of building smart organizations and a future-ready civil service. Resilience has been shown by the civil service during the pandemic crisis in its readiness to accept challenges and its ability to give continued assistance to the public.

To formally kick off the month-long celebration, an Opening Program with the Introduction/Oath Taking of new appointees will be held at the RDE Hall on September 5, 2022 (8:00AM).

Check out the attached list of activities lined up for this year. The component campuses may adopt the activities of the main campus as a way of celebrating the 122<sup>nd</sup> anniversary of the Philippine Civil Service.

For your active participation and guidance.

President of stal .

122<sup>nd</sup> Philippine Civil Service Anniversary
Theme: Philippine Civil Service Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant-Heroes

## **List of Activities**

Day/s	ACTIVITIES
September 1-12, 2022	Online Zumba and Film Showing Following the success of last year's Zumba and Film showing the CSC will conduct this activity as kick-off for the anniversary celebration. Proceeds from this event will go to the Pamanang Lingkod Bayani or PLBi program which honors the government workers who died in the line of duty.
September 1-2, 2022	Orientation of the Duties and Responsibilities of dDRCs and Alternate dDRCs  DDRCs and alternate dDRCs to become familiar of their duties and responsibilities and be conversant on the policies, guidelines and procedures/processes on document management in consonance to ISO 9001:2015.
September 5, 2022	Opening Program and Introduction & Oath taking of newly hired and promoted faculty and staff Faculty On-boarding and Orientation (Tentative Venue: RDE Hall)
September 6-29, 2022 4:00-5:00 pm (every TTH)	Hataw/Zumba VSU IHK will lead the Hataw/Zumba and will go to the designated area. This activity is an energetic way to promote health and wellness among VSU workforce.
September 7-28, 2022 (every Wednesday)	Blood pressure monitoring  Venue: Administration Building for the upper campus buildings,  OVPRE for Research Centers and DA/DASS for lower campus buildings
September 8, 2022	National Simultaneous Earthquake Drill  To educate the VSU constituents about earthquake and enhance preparedness should an earthquake occur.
September 13, 2022 (tentative)	Orientation cum training for VSU Security Guard Security guards will be re-oriented on their duties and responsibilities and be trained on how to write incident and investigative report.
September 19-23, 2022	Government Online Career Fair via <a href="www.csc.gov.ph">www.csc.gov.ph</a> .  In partnership with JobStreet.com, CSC will once again host the GOCF, an online event in which government agencies and jobseekers meet in a virtual environment to exchange information about job openings for a limited duration, or for one week.

	Government agencies and jobseekers from any region in the country may participate.
September 20-23, 2022	Virtual Supervisory Development Course - Track 1 This course aims to upgrade the managerial and supervisory knowledge and skills of first-line supervisors in responding to the requirements of their job. It develops the employee's understanding of themselves and their career, to handling responsibilities, becoming better leaders, and learning essential communication processes.
September 30, 2022	Culmination Program and Family Day Launching of the VSU Occupational Safety and Health and Mental Health Program  The program includes the giving of Loyalty Awards and introduction of the VSU Occupational Safety and Health and Mental Health Programs. Also, the VSU Family Fun Day will keep employees engaged, be entertained and reminded of all the amazing people they have behind them as a tight-knit organization.  (Tentative Venue: VSU Gymnasium)