



LEYTE STATE UNIVERSITY

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Office of the President

9 December 2005

MEMORANDUM NO: 288

Series of 2005

T O: Dr. Jose M. Alkuino, Jr. - *JP 12/13/05*

R E: Designation as Officer-In-Charge, Leyte State University

In connection with my travel to Malaysia, you are hereby designated Officer-In-Charge, of the Leyte State University on December 12 – 13, 2005.

As Officer-In-Charge, you are ~~authorized~~ to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

Paciencia P. Milan
PACIENCIA P. MILAN

President *JP*

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