



# VISAYAS STATE UNIVERSITY

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*Office of the President*

19 December 2008

**MEMORANDUM NO. 241**

Series of 2008

**T O: Mrs. Merlyn N. Rojas** *gdn 12/22/08*

**R E: Designation as Head, Department of Production Technology,  
VSU – Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of Prof. Felipe S. Casas, your designation as Head, Department of Production Technology, VSU – Villaba Campus is hereby renewed effective January 1, 2009 until December 31, 2009 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

*[Signature]*  
**JOSE L. BACUSMO**  
President

cc: Prof. Felipe S. Casas  
VSU – Villaba Campus *gdn 12/22/08*

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