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Office of the President

22 May 2008


MEMORANDUM NO. 105
Series of 2008

T O: Engr. Nestor M. Israel

R E: Designation as Officer-In-Charge of OVPAF

In view of the leave of absence of Ms. Norma V. Cala the designated OIC of OVPAF, you are hereby designated Officer-In-Charge of the Office of the Vice President for Administration and Finance on May 23, 2008 or until the return of Dr. Guarte.

As Officer-In-Charge, you are authorized to discharge the functions of the OVPAF in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President *WV 0124/22/08*

cc: OVPA
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
ODF
ODA
Budget
Records
File