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November 13, 1991

MEMORANDUM NO. 139
Series of 1991

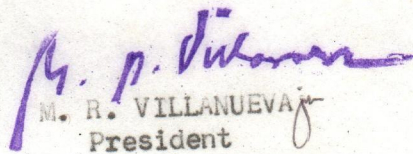
T O: Dr. Paciencia P. Milan
Dr. Margarito C. Escalante

R E: Designation as Officer-in-Charge of the College

In connection with my official travel to attend court hearing in Tagbilaran, Bohol and workshop in PCARRD, Los Baños, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on the following dates:

Dr. Paciencia P. Milan - November 14-17, 1991
Dr. Margarito C. Escalante - November 18, 1991 until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Instruction and Director of General Services, respectively.


M. R. VILLANUEVA
President

cc: Budget
Accounting
Personnel
OBA
OVPA
OVPA
COA
Records