

## OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

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1 March 2023

MEMORANDUM NO. 541
Series of 2023

T O: Dr. Aleli A. Villocino

R E: Designation as Officer-In-Charge, Visayas State University

In view of my official travel to Inopacan, Leyte, you are hereby designated as Officer-in-Charge of the Visayas State University on March 2, 2023 respectively, or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

cc: OVPAA

**OVPAF** 

**OVPSAS** 

**OVPPRGAS** 

**OVPREI** 

OUS

Deans

**Directors** 

Accounting

Cash

COA

OHIA

FMO/Budget

ODHRM/OHRSPPR

Registrar

Records

File