



23 February 2023

MEMORANDUM NO. 512

Series of 2023

T O:

Dr. Daniel Leslie S. Tan	-	Chairperson
Engr. Mario Lilio P. Valenzona	-	Vice Chairperson
Ms. Norieta B. Bustillo	-	Member
Engr. Marcelo T. Abrera Jr.	-	Member
Ar. Elvin A. Cabañero	-	Member
Engr. Phloem D. Galupo	-	Member
Engr. Jien April B. Jualo	-	Member
Engr. Clint C. Sarvida	-	Member
Ms. Jansel Joi C. Villas	-	Secretary
Mr. Adriel Efraim V. Cunanan	-	Secretary

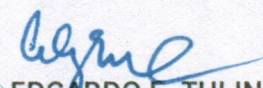
R E: **Reconstitution of the University Inspectorate Team for the Infrastructure Projects of VSU**

With Dr. Daniel Leslie S. Tan as Chairperson you are hereby directed to constitute the University Inspectorate Team for Infrastructure Projects of the university effective immediately until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

The following are the duties and responsibilities of the Inspectorate Team:

1. Be informed of the different Infrastructure projects of the University, both in Main Campus and in the Component Colleges.
2. Make regular inspection on the progress of the infrastructure projects.
3. Verify the truthfulness of the contractor's report.
4. Provide the appropriate budget-cost or estimate to be paid and released for payment.
5. Inspect the quality of work and ensure that the project implementation follows the agreed design or officially approved modifications via Variance Order.
6. Directly submit the inspection report to the Office of the President and a copy-furnished to the Office of the Vice President for Planning, Resource Generation and Auxiliary Services.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPPRGAS
Records
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