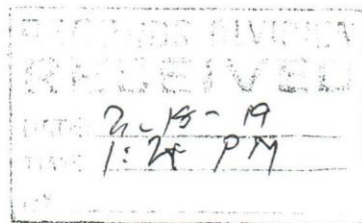




15 March 2019

MEMORANDUM NO. 154

Series of 2019



T O:	Dr. Beatriz S. Belonias Dr. Remberto A. Patindol Dr. Othello B. Capuno Dr. Dilberto O. Ferraren Dr. Lourdes B. Cano Prof. Francisco G. Gabunada, Jr. Dr. Milagros C. Bales	- VP for Instruction - VP for Administration and Finance - VP for Research and Extension - VP for Planning, Resource Generation & External Affairs - Director for Administration and ISO Lead Auditor - Executive Assistant - QAC Director, Ex-officio Member
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R E: Designation as Members of ISO Management Committee

To ensure the effective planning, implementation, monitoring and continuous improvement of the VSU Quality Management System (QMS) and conform to the ISO 9001:2015 standards, you are hereby designated as Members of the ISO Management Committee with the undersigned as the Chairperson effective March 15, 2019 until December 31, 2019. The Committee will exercise the following functions:

1. Ensure that the QMS is effectively planned, implemented, monitored and appropriate corrective actions are carried out, if necessary, by all VSU personnel in all units and offices of VSU.
2. Ensure that responsibilities of key ISO personnel are properly defined, delegated and understood, and that these personnel are given authority to function accordingly.
3. Ensure that the VSU QMS policy is updated accordingly and disseminated to all personnel and staff.
4. Ensure that all required resources needed to run the QMS are available.

Please be guided accordingly.


EDGARDO E. TULIN
President

