



30 January 2023

MEMORANDUM NO. 153
Series of 2023

T O: Ms. Mary Ann D. Joya
R E: Designation as Guesthouse Caretaker, VSU Manila Office

By virtue of the authority vested in me by the VSU Board of Regents and in view of the transfer of the incumbent, you are hereby designated as Guesthouse Caretaker of the VSU Manila Office effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN
President

cc: OVPAA
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OUS
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Directors
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ODHRM/RSPPRO
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