



4 December 2023

**MEMORANDUM NO.** 955  
Series of 2023

**T O: All Concerned**

**R E: Registration for the Design Thinking Workshop for QMS and Other University Processes and Services**

This is in connection with the Designing Thinking Workshop for QMS and Other University Processes and Services on 13-14 December at 2F, Center for Continuing Education. To give us sufficient time to prepare, may we request you to register online? Below is the link:

[https://docs.google.com/forms/d/e/1FAIpQLScD06CqaUVUP9aK2YqV4nOsaYFNmH0vEcjUmtMx9phP7oNH5w/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLScD06CqaUVUP9aK2YqV4nOsaYFNmH0vEcjUmtMx9phP7oNH5w/viewform?usp=pp_url)

We would appreciate it very much if you could fill in the online registration by **11 December 2023**.

Thank you very much.

**DANIEL LESLIE S. TAN**  
OIC-President