MEMOHANDUM NO. 88 Series of 1993

T O: Dr. Rodolfo G. Escalada - OVPAA

Dr. Paciencia P. Milen - CDI

Dr. Eliseo R. Ponce - CDAEX

Dr. Manuel K. Palomar - CGS

R E: Graduate Assistantships

In your capacity as heads of the above units and with the Vice President for Academic Affairs as convening chairman, you are hereby tasked as a part of the inherent functions of your office to review before the beginning of each school year the status of awarded graduate assistantships and recommend to the President distribution of any additional slots, regardless of funding source, to the various units of Vica. The recipients of teaching assistantships must be assigned in the academic units while recipients of research assistantships may be assigned also in the research centers/institutes related to their field of specialization. Awards shall be coordinated by the Graduate School after the slot assignments have been approved by the ViSCA President.

For your guidance.

Jude Sales