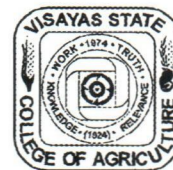


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# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines  
Office of the President



7 August 2001

**MEMORANDUM NO. 109**  
Series of 2001

**T O: Dr. Rodolfo G. Escalada**

**R E: Designation as Officer-in-Charge of DPBAB**

Due to exigency of the service, you are hereby designated Officer-in-Charge of the Department of Plant Breeding and Agricultural Botany (DPBAB) effective August 6-10, 2001.

As Officer-in-Charge, you are authorized to discharge the functions of the office in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**  
President

cc: OVPAA *cdg 8/13*  
OVPA *8/13*  
ODI *8/13*  
ODRD/ODEx *8/13*  
HRMDO *8/13/01*  
OCS *8/13/01*  
OAA *8/13/01*  
Budget/FMO *8/13*  
Accounting *8/13*  
Cash *8/13/01*  
COA *8/14/01*  
Records *8/13/01*  
File *8/13/01*  
DPBAB *8/13/01*