



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Tel No. (053) 335 – 2601

Office of the President

January 13, 2005

MEMORANDUM NO. 15
Series of 2005

TO: Ms. Delia L. Silao

RE: Designation as Liaison Officer for CHED-ZRC 8

Your designation as Liaison Officer for CHED-ZRC 8 is hereby renewed effective January 1, 2005 until December 31, 2005 or unless sooner terminated or revoked by higher authorities. As Liaison Officer you are entitled to an honorarium of FIVE HUNDRED PESOS (P500.00) per month subject to availability of funds and pertinent accounting and auditing policies.

Please be guided accordingly.


PACIENCIA P. MILAN
President 

cc: Dr. A. S. Almendras-Ferraren
Prof. R. O. D. Velarde
Accounting Division
HRMDO
Cash Division
Records
File