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Office of the President

14 October 2011

MEMORANDUM NO. 225 Series of 2011

T 0:

Dr. Roberto C. Guarte

Dr. Oscar B. Posas

Dr. Lourdes B. Cano

Ms. Roberta C. Lemos

Dr. Edwin A. Balbarino

R E: Committee to Study on the Giving of Honoraria for College Secretaries

One of the items taken up in the 90th UADCO Meeting is the proposal to give honorarium to college secretaries. In this connection, with Dr. Roberto C. Guarte as Chairperson and the rest as Members, please constitute yourselves into a committee to study on the giving of honoraria to College Secretaries.

Kindly submit your committee output on or before November 15, 2011.

President