



28 November 2018

MEMORANDUM NO. 383

Series of 2018

T O: Dr. Remberto A. Patindol
Dr. Lourdes B. Cano
Ms. Connel B. Antipaso
Hon. Denny J. Catindoy
Prof. Francisco G. Gabunada, Jr.

R E: **Composition of the Employees' Organization-Management Consultative Committee Per Budget Circular No. 2018-5 dated November 14, 2018**

With Dr. Remberto A. Patindol as Chairperson and Dr. Lourdes B. Cano as Secretary, please constitute yourselves into an Employees' Organization-Management Consultative Committee to determine if the university is qualified for the grant of the 2018 CNA incentive based on the compliance with the provision of Budget Circular No. 2018-5 dated November 14, 2018 providing for the Guidelines on the Grant of Collective Negotiation Agreement (CNA) Incentive for FY 2018. Your committee is requested to review financial records and make recommendations for the following:

1. Amount of MOOE funds saved and available due to cost cutting and systems improvement;
2. Apportionment of the available funds;
3. Internal guidelines and specific criteria in determining who are entitled and the rate of CNA incentive.

Please submit your recommendations/resolution to this office not later than December 7, 2018 so that the necessary request for approval in the release of said incentive can be immediately submitted to the Department of Budget and Management.

Please be guided accordingly.


EDGARDO E. TULIN
President