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Office of the President

29 April 2010

MEMORANDUM 140

To: All Vice Presidents/Deans/Department and Unit Heads Concerned:

Dr. Oscar B. Posas, V/President, Academic Affairs
Dr. Othello B. Capuno, V/President, Research & Extension
Dr. Edgardo E. Tulin, V/President, Planning & Resource Generation
Dr. Roberto C. Guarte, V/President, Administration & Finance
Dr. Antonio P. Abamo, Dean, CME
Dr. Dolores L. Alcober, Dean, CE
Dr. Victor B. Asio, Dean, CA
Dr. Remberto A. Patindol, Dean, CAS
Dr. Eugene B. Lañada, Dean, CVM
Dr. Marichu M. Padayao, Dean, VSU Alang-alang
Dr. Policarpo N. Duavis, Dean, VSUTolosa
Dr. Edwin A. Balbarino, Dean, VSU Isabel
Dr. Felipe S. Casas, Dean, VSU Villaba
Dr. Eunice I. Beray, Head, DFCS
Dr. Editha G. Cagasan, Head, DDC
Dr. Justiniano L. Seroy, Head, DLABS
Dr. Ma. Juliet C. Ceniza, Director, ITE and Dean, CFNR
Prof. Arsenio D. Ramos, Head, DOH
Dr. Rolando H. Arpilleda, Principal, VSULHS
Prof. Jesusito L. Lim, Head, DPM
Dr. Julieta R. Roa, Director, PhilRootcrops
Dr. Antonia Cecilia Y. Sandoval, Head, DCDE
Prof. Efren B. Saz, Director, ISRDS
Dr. Dilberto O. Ferraren, Head, DPBG
Prof. Winston M. Tabada, Head, DCST
Dr. Serena L. Sanchez, Head, DAS
Prof. Aleli A. Villocino, Director, IHK
Dr. Arturo E. Pasa, Head, DOAF
Dr. Beatriz S. Belonias, Head, DBS
Dr. Pedro T. Armenia, Head, DE
Dr. Braulio B. Alfaro, Jr., Head, DVBS
Dr. Tomas J. Fernandez, Head, DVCS
Engr. Manuel E. Casangcapan, Head, DAgEng'g
Dr. Roberta D. Lauzon, Head, DFST
Dr. Eutiquio E. Sudaria, Director, NCRC
Dr. Ruben M. Gapasin, Director, NARC
Dr. Pastor P. Garcia, Director, Eco-FARMI
Prof. Erleta S. Piñero, OIC Head, DON
Engr. Florentino F. Morales, Jr., OIC head, DGGE

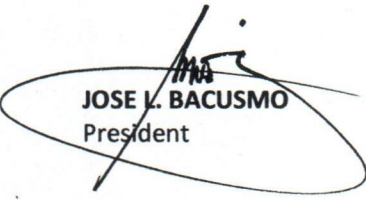
Engr. Ceso F. Gumaod, OIC Head, DME
Engr. Epifania G. Loreto, Head, DCE
Dr. Candelario C. Calibo, Head, DoPAC
Dr. Roberta C. Lemos, Director, Financial Management
Ms. Linda N. Mariscal, Head, University Registrar
Ms. Rebecca B. Napiere, Head, University Library
Dr. Elwin Jay V. Yu, Head, VSU Hospital
Engr. Nestor M. Israel, Director, General Services
Dr. Sulpecio M. Bantugan, Director, Income Generation Project Office
Dr. Lourdes B. Cano, Director, Administration
Engr. Manolo B. Loreto, Dean, Student Services Office
Dr. Sergio M. Abit, Head, Planning Office
Dr. Annabel B. Tulin, Head, ACRO
Prof. Daniel M. Tudtud, University Secretary
Dr. Wolfreda T. Alesna, Head, Information & Communications Unit
Ms. Erlinda S. Esguerra, Head, Accounting Office

SUBJECT: UNIVERSITY STRATEGIC PLANNING WORKSHOP (2010-2015)

After several workshops and consultations with the different sectors and stakeholders, the University has finally consolidated and completed the pre-final draft of its Five-Year Strategic Plan (2010-2015). It was a tedious but a fulfilling task and I hope we will once again converge in a workshop to validate and finalize this development plan.

In view of this, you are hereby required to attend a whole day University Strategic Planning Workshop to be held on May 6, 2010 at CCE. The program starts at exactly 8:00 AM. Food including snacks and lunch is being provided for all participants. Attached is the program of activities to serve as our guide in this activity.

Your wholehearted participation in this endeavor is very much appreciated.


JOSE L. BACUSMO
President

Center for Continuing Education (1st floor), May 6, 2010

8:00-8:30 Registration

8:30-9:00 **Opening Program**

Overview and Mechanics of Consultation-Workshop – Dr. Edgardo E. Tulin, VP
for Planning and Resource Generation

9:00-10:00 **Plenary 1: Where we are and where is VSU headed? – Dr. Jose L. Bacusmo**

- Where we are and where are we headed?
- Proposed Vision and Mission and Core Values

10:00-10:15 Break/Refreshments

10:15- 11:15 **Plenary 2: Goal 1: Excellence in Teaching and Learning – Dr. Oscar B. Posas, VP for Academic Affairs**

- Strategies and Metrics for Goal 1
- Organization/Configuration of Academic Units

11:15- 12:00 **Plenary 3: Goal 2: Discovery and Dissemination of Relevant Knowledge**
– Dr. Othello B. Capuno,
VP for Research and Extension

- General Research Directions
- Details on Strategies and Metrics for Goal 2

Discussion Moderator: Prof. Rosa Ofelia Velarde

12:00- 1:00 **Lunch (Guest House)**

1:00- 2:00 **Plenary 4:** Goal 3: Adequacy and Sustainability of Resource Generation
- **Dr. Edgardo E. Tulin, VP for Planning and Resource Generation**

Details of:

- Strategies and Metrics for Goal 3
 - IGP Directions/Projections
- Discussion Moderator – Prof. Daniel Tudtud*

2:00-2:45 **Plenary 5:** Goal 4: Administrative Support Services Goal - **Dr. Lourdes B. Cano, Director for Administration**
Details of: Strategies and Metrics for Goal 4
Discussion Moderator – Dr. Rotacio Gravoso

2:45- 3:45 **Plenary 6:** Physical Infrastructure Development Plan – **Dr. Roberto C. Guarte, VP for Admin. and Finance**
Details: Infrastructure Goals and Proposed Activities
Discussion Moderator – Ms. Avril de Guzman

3:45 – 4:00 **Break/ Refreshments**

4:00- 5:30 **Short description and mechanics of Open-Space Discussion – Dr. S. M. Abit**

Workshop: Open-Space (modified) Discussion on Strategies and Performance Markers

Discussion In-charge:

Goal 1: Dr. O.B. Posas

Goal 2: Dr. O.B. Capuno

Goal 3: Dr. E.E. Tulin

Goal 4: Dr. L.B. Cano

Physical Infrastructure Dev. Plan: Dr. R.C. Guarte

Note: *The open space discussion provides an opportunity for participants to supply inputs on strategies and metrics that were not raised during the open-space discussion following each plenary session.*

5:30-6:00 **Wrap-up and open-space evaluation of outputs**

6:00 **Closing**

Remarks: **Dr. J.L. Bacusmo**

Immediate Next Steps: **Dr. E.E. Tulin**

Acknowledgments: **Dr. S. M. Abit**