



8 June 2020

MEMORANDUM NO. 101

Series of 2020

T O: Mrs. Gina A. Ellorimo

**R E: Designation as Head, Administration and Finance Services Office
VSU Isabel Campus**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Administration and Finance Services Office, VSU Isabel Campus effective immediately until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Isabel Campus
OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
IASO
Accounting
COA
Cash
Registrar
Records
File