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VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



9 March 2001

MEMORANDUM NO. 40
Series of 2001

T O: Dr. Rodolfo G. Escalada - *3/12/01*

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my travel to Australia, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective March 17-21, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

P. Milan
PACIENCIA P. MILAN
President

cc: Personnel - *3/17/01*
Accounting - *3-12-01*
Cash - *3/12/01*
COA - *3/17/01*
Budget/FMO - *3/12/01*
Records
File