

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines Telefax: 053-3352601

Office of the President

29 April 2003

MEMORANDUM NO. 84 Series of 2003

T O: Ms. Teresita L. Quiñanola - 4/29 wg

R E: Designation as LSU Liaison Officer to Government Service Insurance System (GSIS)

By virtue of the authority vested in me by the Leyte State University Board of Regents, you are hereby designated LSU Liaison Officer to GSIS.

As Liaison Officer, you shall act as the University's contact person for GSIS and are expected to be updated with information relative to their procedures, requirements for loans and claims and programs.

This appointment shall take effect immediately unless sooner terminated or revoked by competent authorities.

Please be guided accordingly.

PACIENCIA P. MILAN

President if

Dr. J. M. Alkuino, Jr. - W 76
Acctg. Div.
ODA
Records