



2 December 2016

MEMORANDUM NO. 325

Series of 2016

T O: Dr. Jacqueline M. Guarte

R E: Designation as Training Coordinator vis-à-vis VSU-PSRTI Partnership in Training and Research in Statistics

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Training Coordinator** vis-à-vis VSU-PSRTI Partnership in Training and Research in Statistics, effective January 1, 2017 until December 31, 2017 or unless sooner revoked or terminated by higher authorities.

As Training Coordinator, you are mandated to perform the following functions and responsibilities:

1. Inform PSRTI on the training courses to be conducted at the local/regional level;
2. Consult and closely coordinate with PSRTI on the preparation and conduct of training courses at the local/regional level consistent with PSRTI's training priorities and the needs of local/regional development plans;
3. In consultation with PSRTI, identify the resource persons who will undertake the training courses in Region VIII;
4. Identify the venue, training needs, and the required facilities for the conduct of the training courses;
5. Prepare the program of each training course;
6. Determine the appropriate registration fee for a training course;
7. Identify and prepare the invitation letter to a training course;
8. Lead and supervise the training facilitators in the day-to-day conduct of a training course;
9. Ensure the submission of training documents to PSRTI and release of training documents to the participants.
10. Participate in the consultative meetings with PSRTI and local/regional partners in the evaluation of the training outcomes.


EDGARDO E. TULIN

✚ President

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS

This **MEMORANDUM OF AGREEMENT** is made and entered into and executed by and among:

The **PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE**, the research and training arm of the Philippine Statistical System (PSS), a national government agency with principal office at J and S Building, 104 Kalayaan Avenue, Diliman, Quezon City, represented by its **Officer-in-Charge, VIRGINIA N. GAÑAC**, and hereinafter referred to as the **PSRTI**:

and

The **VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Pres. Decree No. 470 as amended by Pres. Decree No. 700, and converted into a university by virtue of R.A. 9158 and 9437, through its **DEPARTMENT OF STATISTICS**, with principal office at Visca, Baybay City, Leyte, duly represented by its **President, EDGARDO E. TULIN, PhD**, and herein referred to as the **VSU**;

WITNESSETH

WHEREAS, the **PSRTI** is mandated to improve the quality of statistical information generated by the PSS through the conduct of high quality, objective and responsive statistical research and training. As such, it conducts non-degree training programs to upgrade the quality of statistical personnel and expand the statistical manpower base in support of the needs of the PSS; and conducts research projects according to priorities identified in the Philippine Statistical Development Program (PSDP);

WHEREAS, the **PSRTI** is actively involved in the Student Internship Program of the Commission on Higher Education in its desire to provide students enrolled in Statistics and related courses a concrete experience of the applications of Statistics in a corporate environment and thus, enable them to be more effective partners of the PSS;

WHEREAS, the **PSRTI** exerts maximum efforts to reach a wider clientele to include the statistical research and training requirements at the local/regional levels where the need for statistical training and the technical capability to undertake statistical researches is crucial. However, the **PSRTI** is constrained both by lack of resources and its physical presence in Metro Manila only;

WHEREAS, the **PSRTI's** forerunner, the Statistical Research and Training Center established regional partnerships in the conduct of local/regional training courses;

WHEREAS, based on the favorable results from this arrangement, the **PSRTI** would like to pursue again a similar arrangement but will now include the conduct of statistical researches at the local/regional levels in recognition of the expertise available in the higher education institutions in regions that the **PSRTI** is not able to cover;

WHEREAS, one of the immediate concerns of the PSS is the teaching of concepts in Statistics being proposed to be taught from Grades 1 to 8, and Grade 10, culminating in the second-semester Grade 11 Math course in Statistics, in the K to 12 Basic Education Program;

WHEREAS, by forging a partnership with the **VSU** in **Region VIII**, the **PSRTI** will engage the services of the **VSU** in the conduct of statistical researches and non-degree statistical training courses for the PSS; and also undertake regional training of teachers of Statistics in the K to 12 Basic Education Program;

WHEREAS, the **VSU**, in its 10-point Agenda for Research and Extension, is mandated to forge innovative partnership with the industry and private sector and upgrade human resource capabilities, among others;

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WHEREAS, the **VSU** has qualified faculty members in the field of Statistics and related fields and is, therefore, an effective partner of the **PSRTI** in fulfilling its mandate of delivering quality research and training outputs;

NOW, THEREFORE, for and in consideration of the above premises, the parties hereto have agreed to the following terms and conditions:

SECTION 1. OBLIGATIONS OF THE PSRTI

1. Develop the training programs appropriate for Region VIII in consultation with the **VSU** ; and conduct the training courses in partnership with the **VSU** ;
2. Develop the training modules for the training of teachers of Statistics for the K to 12 Basic Education Program;
3. Prepare the research agenda appropriate for Region VIII in consultation with the **VSU**, taking into consideration consistency with the **PSDP**; and conduct the research projects in partnership with the **VSU** ;
4. Develop jointly with the **VSU** the training materials;
5. Conduct consultative meetings with the **VSU** on the topics to be covered; mode of delivery; and evaluation of the outputs/outcomes of the training courses conducted;
6. Provide Certificates of Completion or Certificates of Attendance based on the evaluation criteria set by the **PSRTI**;
7. Pay travelling expenses of Manila-based resource persons; and pay honoraria of resource persons depending on funds availability; and
8. Provide a completion report of the training courses conducted.

SECTION 2. OBLIGATIONS OF THE VSU

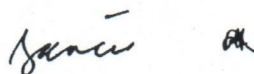
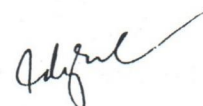
1. Advise the **PSRTI** on the research and training topics to be conducted at the local/regional level;
2. Consult and/or closely coordinate with the **PSRTI** regarding the preparation and conduct of training courses at the local/regional level to ensure consistency with the **PSRTI**'s training priorities and the needs of local/regional development plans;
3. In consultation with the **PSRTI**, engage the consultants/resource persons and other technical staff to undertake research and training activities for Region VIII;
4. Assign coordinators/facilitators who will work closely with **PSRTI** and its experts, resource persons, and coordinators for the research and training activities;
5. Provide the venue and utilities needed for the research and training activities;
6. Make available its facilities for the conduct of the research and training activities;
7. Assist in identifying and inviting participants for the research and training activities; and
8. Participate in the consultative meetings with the **PSRTI** and local/regional partners in evaluating the outputs/outcomes of the research and training activities conducted.

SECTION 3. OWNERSHIP OF RESEARCH OUTPUTS AND TRAINING MATERIALS

For copyright purposes, the ownership of the originals of the research outputs, training hand-outs and PowerPoint presentations and other materials shall remain with **VSU**, consultants/resource persons, and **PSRTI**.

SECTION 4. EFFECTIVITY


This Agreement shall commence upon signing of the parties concerned and will remain in effect until one of the parties decides to terminate this agreement.

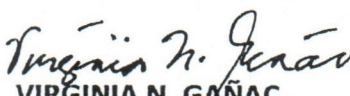


SECTION 5. TERMINATION

This Agreement may be terminated by any one of the two (2) parties through a written notice to all concerned at least thirty (30) days prior to the date of termination of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto affixed their respective signatures this ____ day of _____ 2016 in Quezon City, Philippines.


EDGARDO E. TULIN, PhD
President, VSU

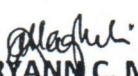

VIRGINIA N. GAÑAC
Officer-in-Charge, PSRTI

ID No.: V000522
Date of Issue: January 4, 2010
Place of Issue: Baybay City, Leyte

PSRTI ID No.: TD-04
Date of Issue: October 1, 2015
Place of Issue: Quezon City

SIGNED IN THE PRESENCE OF:


NORBERTO E. MILLA
Head, Department of Statistics, VSU


MARYANN C. MAGTULIS
Chief, Research and IT Division, PSRTI