



24 September 2018

MEMORANDUM NO. 333
Series of 2018

**T O: CHAIRPERSONS/CO-CHAIRPERSONS OF COMMITTEES INVOLVED IN THE LEVEL II
AACCUP ACCREDITATION**

Overall Coordination:

Self-evaluation:

Program and Invitation:

Documentation:

Multi-media:

Venue Preparation (*including stage
decor, sounds and lights*):

Food:

Accommodation:

Transportation:

Socials:

Reception and Ushering:

Souvenirs/ Tokens:

(*including bags for accreditors*)

Streamers/Tarpaulins/Signages:

Secretariat:

Physical Facilities:

First Aide:

Dr. Beatriz S. Belonias

Dr. Editha G. Cagasan/Dr. Milagros C. Bales

Dr. Editha G. Cagasan/Ms. Connel D.

Antipaso

Dr. Rotacio S. Gravoso/Mr. Ulderico B.

Alviola/Mr. Jed Asaph D. Cortes

Engr. Sean Villagonzalo/Mr. Norman Villas

Dr. Milagros C. Bales/Prof. Mario E. Baliad

Ms. Honey V. Colis/Ms. Josefina M. Larrosa

Prof. Francisco G. Gabunada, Jr./Dr. Ma.

Theresa P. Loreto

Engr. Marlon Burlas/Prof. Francisco G.

Gabunada, Jr.

Prof. Jesusito L. Lim/Mr. Joselle Cayetano/

Ms. Mary Jane M. Sapan

Ms. Wenifreda T. Oclitaria/Ms Ma. Niña

Corazon C. Ceniza-Calatrava

Ms. Honey V. Colis/Dr. Ma. Juliet C. Ceniza

Dr. Remberto A. Patindol/Ms. Ivy B. Gorre/

Mr. Jed Asaph D. Cortes

Prof. Winston M. Tabada/Mr. Eusebio

Olleras

Prof. Francisco G. Gabunada, Jr./

Dr. Marcelo A. Quevedo

Dr. Elwin Jay V. Yu/Dr. Josephine O. Zafico

R E: COMMITTEE ASSIGNMENTS

Please let us meet on **September 26 (Wednesday) at 9:00 AM at the Office of the President** to discuss your specific assignments and other concerns during the Level II AACCUP Accreditation which will be conducted on October 1 – 6, 2018.

Your personal presence is highly appreciated.


EDGARDO E. TULIN
President