

Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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Office of the President

6 June 2016

MEMORANDUM NO. 119
Series of 2016

T O: Mr. Alex P. Tulin

R E: Designation as Registrar and Co-Coordinator, Senior High School Unit

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Registrar and Co-Coordinator of the Senior High School Unit effective immediately until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

FPresident

cc: OV

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File