



20 February 2023

**MEMORANDUM NO. 483**  
Series of 2023

**T O:**

**Dr. Beatriz S. Belonias**  
**Dr. Nancy D. Abunda**

**Dr. Ma. Rachel Kim L. Aure**

**Ms. Marwen Castaneda**  
**Mr. Jed Asaph D. Cortes**  
**Dr. Anabella B. Tulin**  
**Dr. Deejay M. Lumanao**  
**Dr. Victor B. Asio**

**Dr. Ruth Escasinas**  
**Dr. Suzette B. Lina**  
**Dr. Robelyn T. Piamonte**  
**Dr. Manuel D. Gacutan Jr.**  
**Ms. Jedi Joy B. Mahilum**

**Dr. Rosario A. Salas**  
**Dr. Lynette C. Cimafranca**

**Dr. Christina A. Gabrillo**

**Dr. Lijueraj J. Cuadra**

**Dr. Ma. Theresa P. Loreto**  
**Dr. Eusebio R. Lina**  
**Dr. Rev Rhizza L. Aure**  
**Mr. Paulo G. Batidor**  
**Dr. Elizabeth Quevedo**

**Dr. Jett C. Quebec**

**Dr. Analyn M. Mazo**  
**Mr. Lourd Franz M. Gabunada**  
**Dr. Bayron S. Barredo**  
**Dr. Joel Q. Mabalhin**  
**Dr. Charis B. Limbo-Rivera**  
**Dr. Jannet Bencure**

**Vice President for Academic Affairs (VPAA)**  
**Office of the Head of the Instructional**  
**Materials Development**  
**Office of the Director for Instruction and**  
**Evaluation**  
**Office of the University Registrar**  
**Office of the Printing Press & MMDC**  
**Dean, Graduate School**  
**Head, Online Programs Office**  
**Dean, College of Agriculture and Food**  
**Science (CAFS)**  
**Head, Department of Agronomy**  
**Head, Department of Soil Science**  
**Head, Department of Pest Management**  
**Head, Department of Animal Science**  
**Head, Department of Plant Breeding &**  
**Genetics**  
**Head, Department of Horticulture**  
**Head, Department of Food Science and**  
**Technology**  
**Head, Department of Development**  
**Communication**  
**Head, Department of Agricultural Education**  
**and Extension**  
**Dean, College of Arts and Sciences (CAS)**  
**Head, Department of Mathematics**  
**Head, Department of Physics**  
**Head, Department of Statistics**  
**Head, Department of Pure and Applied**  
**Chemistry**  
**Head, Department of Liberal Arts and**  
**Behavioral Sciences**  
**Head, Department of Biological Sciences**  
**Head, Department of Biotechnology**  
**Dean, College of Education (CE)**  
**Head, Department of Teacher Education**  
**Director, IHK**  
**Dean, College of Engineering and**  
**Technology (CET)**  
**Head, Department of Geodetic Engineering**



Prof. Epifania G. Loreto	Head, Department of Civil Engineering
Engr. Eldon P. de Padua	Head, Department of Agricultural and Biosystems Engineering
Engr. Ronard G. Paña	Head, Department of Mechanical Engineering
Prof. Magdalene C. Unajan	Head, Department of Computer Science & Technology
Engr. Charlie Andan	Head, Department of Meteorology
Dr. Dennis P. Peque	Dean, College of Forestry and Environmental Science (CFES)
Dr. Anatolio N. Polinar	Head, Department of Forest Science
Dr. Eliza D. Espinosa	Director, Institute of Tropical Ecology & Environmental Management (ITEEM)
Dr. Moises Neil V. Serioño	Dean, College of Management and Economics (CME)
Prof. Ernesto F. Bulayog	Head, Department of Economics
Mr. Bert C. Peñalosa	Head, Department of Business Management
Ms. Hannah Mae E. Quimbo	Head, Department of Consumer & Hospitality Management
Dr. Lilian B. Nuñez	Director, ISRDS
Dr. Michelle C. Tolibas	Dean, College of Nursing (CoN)
Dr. Santiago T. Peña, Jr.	Dean, College of Veterinary Medicine (CVM)
	Head, Department of Veterinary Basic Sciences
Dr. Harvie P. Portugaliza	Head, Department of Veterinary Clinical Sciences
Dr. Carl Leonard M. Pradera	Head, Department of Veterinary Para-Clinical Sciences

**R E: ISO Quality Assurance Coordinator under the Office of the Vice President for Academic Affairs (OVPA)**

By virtue of the authority vested in me by the VSU Board of regents, you are hereby designated as ISO Quality Assurance Coordinators of your respective offices effective January 3, 2023 to December 31, 2023. As such you are to exercise the following functions:

1. Ensures that the process/ procedures specific to your respective center/unit/office needed for the Quality Management System (QMS) of VSU are established, effectively implemented and maintained and /or continually improved.
2. Ensures that the QMS conforms to the requirements of ISO 9001:2015 standard in documentation, audit, and review processes.
3. Report to the deputy QMR or your immediate supervisor on the performance of the QMS for review and continual improvement.
4. Ensures the promotion of customer focus and risk-based thinking in implementing effectively the Quality Management System.

Moreover, they are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: OVPAA  
ODQA  
Records  
File