



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

9 February 2004

MEMORANDUM NO. 46

Series of 2004

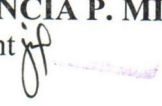
T O: Dr. Jose M. Alkuino, Jr.

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Cebu City, you are hereby designated Officer-in-Charge of the Leyte State University effective this afternoon, February 9 – 10, 2004.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN

President 

cc:

Personnel - 2/9/04

Accounting - 2/9/04

Cash - 2/9/04

COA - 2/9/04

ODF - 2/9/04

OUS - 2/9/04

Budget

Records

File