

May 20, 1987

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OFFICE OF THE PRESIDENT


MEMORANDUM NO. 55
Series of 1987

T O: Dr. Guindolino R. Gerona

R E: DESIGNATION AS OFFICER-IN-CHARGE OF THE COLLEGE

In view of an illness (severe colds) from which I am presently suffering, you are requested to please take over the OICship of the College effective tomorrow, May 21, until the return of Pres. M. R. Villanueva who is on official travel attending the Educators Congress.

As OIC, you are to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Research & Extension.


ANDRES F. DUATIN
College/Board Secretary
and
Officer-in-Charge

cc: Dept/Office/Center Heads