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September 27, 1990

MEMORANDUM NO. 158
Series of 1990

T O: Prof. Camilo D. Villanueva

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow September 28, 1990 until my return. I will be in Naval, Leyte to attend the PASUC Think Tank meeting.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Business Affairs.

~~M. K. PALOMAR~~ 9/27/90
Officer-in-Charge

cc: Budget
COA
Accounting
Personnel
Records
OVPA
OVPA