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Office of the President

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MEMORANDUM CIRCULAR NO. 55

Series of 2004

T O: All Faculty and Staff Residing at LSU Main Campus

R E: Payment of Electric Bill, Water, Garbage, & Repair and Maintenance Fees

Please be reminded to pay promptly your monthly electric bill, water, garbage and housing unit repair and maintenance fees. Prompt payment of such bills will help the University pay its power consumption and garbage disposal expenses. It also prevents accumulation of your accounts as reflected in the records of the Accounting Division. Failure to settle your bill after three notices will mean disconnection of electricity in your housing units.

Arrangements with the Cash Division shall be allowed for salary deduction of your standing accounts.

For your preferential attention and guidance.


PACIENCIA P. MILAN
President

cc: Chair, LSU Housing Commission