

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President

31 March 2000

MEMORANDUM NO. 66

Series of 2000



T O: Mrs. Juvy Calleja

R E: Job Assignment

In the exigency of the service, you are hereby transferred from the Physical Plant Office (PPO) to the Department of Agricultural Education and Extension (DAEE) wherein your services are badly needed. You shall complement Ms. Nenita Valenzona, the lone clerk at DAEE and provide support services to the department.

This memorandum shall take effect on April 1, 2000 and shall remain in force unless sooner terminated or revoked by the undersigned.

Please be guided accordingly.


PACIENCIA P. MILAN
President 

cc: Engr. N. M. Israel
Dr. A. C. Y. Sandoval
Dr. M. M. Avila
Ms. N. V. Cala
Ms. R. C. Lemos
Records