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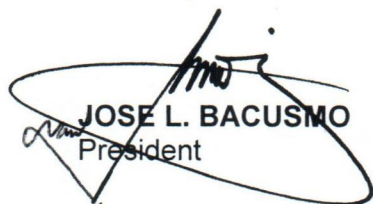
14 January 2010

MEMORANDUM NO. 4
Series of 2010

- T O: All Vice Presidents, Center Directors, Deans, Concerned Department Heads, Faculty and Administrative Staff**
- R E: Postponement of Travel during the Institutional and Program Accreditations**

Please be informed that the Institutional and Program Accreditations to be conducted by the AACCUP is scheduled on February 8 to 12, 2010. In this connection, you have to attend to your responsibilities/functions related to said activity. Hence, you are hereby advised to postpone your travel during said dates to see to it that everything would be in order during the actual accreditation process.

For compliance.


JOSE L. BACUSMO
President