



30 September 2021

MEMORANDUM NO. 628
Series of 2021

T O: Mr. Vicente A. Gilos

R E: Appointment as Internal Technical Evaluator for the Level II Online AACCUP Accreditation for Area VII-Library of the BS in Civil Engineering, BS in Biotechnology, Bachelor of Secondary Education, Master of Management, and MS in Development Sociology

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby appointed as Internal Technical Evaluator of Area VII- Library documents of the abovementioned five (5) programs in preparation for the Level II Online AACCUP Accreditation on November 8-12,2021. The internal evaluation of documents will be on **October 4 - 20, 2021.**

As Internal Technical Evaluator you are expected to perform the following:

1. Check and evaluate the Program Performance Profiles (PPPs), supporting documents and compliance reports of Area VII Library of the programs mentioned above to see to it that these are relevant to the Area being evaluated.
2. Provide suggestions to improve the documents if needed.
3. Submit the evaluation results to ODQA on or before **October 25, 2021.**

For your services, you are entitled to an honorarium of THREE THOUSAND PESOS (Php3,000.00) upon submission of the evaluation results and subject to pertinent accounting rules and regulations.


EDGARDO E. TULIN
President